



CATEGORY KEY	
Operational Schools	Schools that are currently in operation.
Newly Approved Schools/ New Staff	Approved state charter school petitioners that plan to open in the 2020-2021 school year or later OR staff that are new to an existing SCSC school.
Petitioners	Individuals who wish to submit a charter petition to the SCSC or a local board of education.

## 2019-2020 TRAINING CALENDAR

The SCSC will offer the following training opportunities throughout the 2019-20 academic year. The opportunities are categorized for **Operational Schools**, **Newly Approved Schools/ New Staff**, and **Petitioners**. Use the Category key to determine which trainings/ supports are relevant to you. Contact Rennie Laryea, (404) 656-2837 or [kristen.easterbrook@scsc.georgia.gov](mailto:kristen.easterbrook@scsc.georgia.gov) if you have questions about attending a training. Links for online registration are provided where available for your convenience. Please note this list is subject to change.

**\*For all trainings not held in the SCSC Training Room, you must email [kristen.easterbrook@scsc.georgia.gov](mailto:kristen.easterbrook@scsc.georgia.gov) to cancel registration at least 48hours in advance. Failure to cancel registration will be treated as a no-show and your school may be subjected to a charge.**

### SUMMER 2019

#### LEA Reporting Training

Operational Schools

Newly Approved Schools/ New Staff

*Target Audience: School Leaders, Data Reporting Staff*

*June 13, 2019, SCSC Training Room A*

The goals of this training are to familiarize state charter school leaders with MyGaDOE and its applications ahead of the GaDOE Data Collections Conference in August. This entails ensuring that appropriate staff members are credentialed and able to access MyGaDOE; attendees understand GUIDE and; attendees are prepared to report critical components in the Data Collections applications. This half-day training is **required for Year Zero (pre-operational)** state charter school superintendents, principals, administrators, and data reporting personnel. Operational state charter school leaders and data reporting personnel who would like training on data reporting are encouraged to attend. Sign up [HERE](#) for this training.

#### Academic Summit

Operational Schools

*Target Audience: School Leaders, Academic/ Curriculum Directors and Lead Teachers*

*July 23-24 2019, Cobb Galleria*

The Academic Summit is a 2 day training where SCSC school leaders and instructional staff will explore the impact of curriculum, assessment and instruction on teaching, learning and achievement. Using interactive discussions and data & assessment review exercises led by facilitators from the Georgia Center for Assessment, the training will address 3 major characteristics of assessment design:

- Balance of rigor i.e. Depth of Knowledge
- Alignment to standards and;
- Universal design principles

This training is especially relevant for teachers at SCSC schools as it provides an opportunity to bring in and review assessments in the context of the Georgia Standards of Excellence ahead of the 2020 school year. Limits are as follows:

- a. If your school has **less than 500 students**, you may register up to 5 attendees.
- b. If your school has **between 500 and 750 students**, you may register up to 7 attendees.
- c. If your school has **over 750 students**, you may register up to 10 attendees.

Sign up [HERE](#) for this training.

### Assessment Coordinators Training

Target Audience: Testing Coordinators

Operational Schools

July 30, 2019, Conference Room 1556, Twin Towers East

In preparation for Milestones testing, the Assessment and Accountability Division of GaDOE will be holding an Assessment Coordinators training for SCSC schools. The training will address the issues faced by testing coordinators from SCSC schools. Topics to be covered include:

- Completing Irregularity Forms
- Submitting documentation (i.e., superintendent's certification)
- Creating assessment calendars for the year
- Other Relevant Trainings
- Test security
- Accommodations
- Student Assessment Handbook
- Planning for the upcoming school year

Sign up [HERE](#) for this training.

### Georgia Charter Facilities Summit

Newly Approved Schools/ New Staff

Operational Schools

Target Audience: Governing board members and school leaders

August 14, 2019, SCSC Training Room A

This training is organized in partnership with The Tennessee Charter School Center. Topics to be covered include:

- timelines for facilities development
- building a business plan
- conducting a needs assessment
- selecting a site
- construction or renovation of existing facilities
- effective facilities financing strategies
- legal considerations

Sessions will be led by facilities experts including attorneys, architects and SCSC Staff. Spots are limited for this training. For more information contact Rennie Laryea. Sign up [HERE](#) for this training.



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**FALL 2019**

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### **Financial Compliance for State Charters**

Operational Schools

Newly Approved Schools/ New Staff

*Target Audience: School Finance Officers*

*September 13, 2019- SCSC Training Room A*

This in person training will cover relevant topics for school finance staff ahead of the October FTE count. Sign up [HERE](#) for this training.

### **Petitioner Bootcamp**

Petitioners

*Target Audience: Start-up charter petitioners*

*October 3, 2019 – Georgia Tech Global Learning Center*

The Petitioner Boot Camp prepares potential petitioners for the SCSC charter petition process. Attendees will learn what goes into a successful charter petition, with a specific focus on timeline, legal requirements, board governance, financial controls, and budget preparation. Attendees will also hear directly from existing state charter schools and have the opportunity to ask questions of existing schools and SCSC staff. Sign up [HERE](#) for this training.

### **Governance Training (Opportunity 1 of 2)**

Operational Schools

Newly Approved Schools/ New Staff

*Target Audience: Governing board members and school leaders*

*November 6-7, 2019- The Lodge and Spa at Callaway Gardens, Pine Mountain, GA.*

Georgia law, O.C.G.A. § 20-2-2084(f), requires every member of a governing board of a state charter school to participate in annual governing board training. State charter school governing board members may attend one of the two governing board training opportunities provided to state charters by the SCSC at no charge to fulfill this obligation. The SCSC strongly encourages state charter school governing board members to attend one of the governance trainings conducted by the SCSC as these trainings provides board members the unique opportunity to discuss issues and concerns directly with their authorizer. The SCSC staff's unique understanding of the compliance issues facing state charter schools ensures that SCSC training sessions are always topical, relevant, and timely. Topics will include the roles and responsibilities of board members and administrators, the SCSC Comprehensive Performance Framework, school finance, legal obligations, among others. Sign up [HERE](#) for this training.

***\*Registration and hotel reservation information to follow.***

### **Petitioner Webinar Series**

Petitioners

*Target Audience: Start-up Charter Petitioners*

The SCSC will offer a series of webinars following the petitioner boot camp to assist applicants in the petition development process.

- *Overview of Application and FluidReview – October 17, 2019 at 3:00pm* [REGISTER HERE](#)
- *Overview of Funding and Budget Template – October 24, 2019 at 3:00pm* [REGISTER HERE](#)



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## WINTER 2020

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### Staffing and Recruitment Practices for New Schools

Newly Approved Schools/ New Staff

*Target Audience: Governing board members and school leaders*

*January 15, 2020- SCSC Training Room A*

This training is to help new schools plan for staffing and hiring as well as student recruitment. Topics to be covered include: effective marketing strategies that target the communities within your attendance zone, the impact of student recruitment and enrollment on funding, health insurance and benefits practices for teachers and staff as well as state charter-specific staffing considerations for teachers and finding the right school leader/ leadership model.

Sign up [HERE](#) for this training.

### Governance Training (Opportunity 2 of 2)

Operational Schools

Newly Approved Schools/ New Staff

*Target Audience: Governing board members and school leaders*

*February 4-5, 2020- University of Georgia Center for Continuing Education & Hotel, Athens, GA.*

Georgia law, O.C.G.A. § 20-2-2084(f), requires every member of a governing board of a state charter school to participate in annual governing board training. State charter school governing board members may attend one of the two governing board training opportunities provided to state charters by the SCSC at no charge to fulfill this obligation. The SCSC strongly encourages state charter school governing board members to attend one of the governance trainings conducted by the SCSC as these trainings provides board members the unique opportunity to discuss issues and concerns directly with their authorizer. The SCSC staff's unique understanding of the compliance issues facing state charter schools ensures that SCSC training sessions are always topical, relevant, and timely. Topics will include the roles and responsibilities of board members and administrators, the SCSC Comprehensive Performance Framework, school finance, legal obligations, among others. Sign up [HERE](#) for this training.

***\*Registration and hotel reservation information to follow.***

### Legal and Operations Requirements for New State Charters

Newly Approved Schools/ New Staff

*March 17, 2020- SCSC Training Room A*

This training equips newly approved state charter schools with the tools and resources that they need for a strong start in their first year. Speakers including current SCSC school administrators will share critical information on Title programs, special education requirements, the Teacher and Leader Keys Effectiveness Systems (TKES/LKES) among other topics. Sign up [HERE](#) for this training.



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## YEAR-ROUND SUPPORT PROGRAMS

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### **Carl Vinson Institute of Government Charter Schools Financial Management Certification**

Operational Schools

*Target Audience: School Finance Officers*

*Location: Atlanta*

The Carl Vinson Institute of Government Charter Schools Financial Management Certification equips participants with the unique skills and knowledge needed to financially operate a charter school in the growing charter sector. The program includes six courses offered throughout the year outlined below. The SCSC covers the cost of all six courses required for certification. Continuing Education Credit courses are also available for individuals who have already completed the program and need to renew their certification. The SCSC will also provide one continuing education credit scholarship per school in the 2019 Fiscal year to cover the cost of the Continuing Education course listed below. Find more information on the courses [here](#). For registration, click [here](#)

- *Introductory Governmental Accounting for Charters Schools- July 23-25, 2019*
- *Purchasing – November 12, 2019*
- *Payroll Administration- November 13, 2019*
- *Budgeting for Charter Schools- February 19, 2020*
- *Writing Financial Policies- February 20, 2020*
- *Internal Controls for Charter Schools- May 5, 2020*
- *Preventing and Detecting Fraud at Charter Schools Webinar, March 17, 2020 (\*Continuing Education Course)*

### **Strategic Planning Services and Issue Resolution**

Operational Schools

*Target Audience: Governing Board and School Leaders*

A facilitator from the Carl Vinson Institute of Government will meet with the school's governing board to provide a one-day session for general strategic planning or issue resolution. The opportunity also includes two half-day check-in meetings with the facilitator on the school's progress. For more information and scheduling contact Kristen Easterbrook ([kristen.easterbrook@scsc.georgia.gov](mailto:kristen.easterbrook@scsc.georgia.gov))