

STATE CHARTER SCHOOLS BOARD MEMBER GOVERNANCE TRAINING CHECKLIST



State charter board members who do not wish to attend the SCSC governance training may fulfill their annual governance training obligation by receiving training through one or more [approved providers](#) on the following topics. Please see the [Governance Training Guidance Page](#) for more information on alternate training.

Training Hour and Topic Requirements:

Governing board members MUST receive a total of **12 hours** of governance training per fiscal year.

- a. A minimum of three of the 12 hours **MUST** be regarding sound fiscal management and monitoring the implementation of the school's budget in accordance with state law and regulations; and
- b. **ONE HOUR MINIMUM** of training in **each** of the following topic areas:
 - i. best practices on school governance;
 - ii. academic accountability for state charter schools; AND
 - iii. legal requirements of state charter schools (this must include at least one hour of Open Meetings Act and Open Records Act requirements).
- c. The remaining hours must cover the four topic areas identified above.

Partial Attendance at SCSC Governance Training:

If a governing board member attends some but not all of one of the SCSC's Governance Training sessions, they will need to complete their remaining training hours through an alternate provider. Board members who utilize this option should ensure that they are still completing all the required topic areas listed above using their SCSC-provided training hours and their alternate training hours.