Number of Sciences Note Sciences <t< th=""><th>Category</th><th></th><th>Notes</th><th>Timeline</th><th>Completed</th></t<>	Category		Notes	Timeline	Completed
<table-container> Resumption of the sector o</table-container>					🛛 Yes
Interpretation (spinolar)Interpretation (spinola					🛛 No
Data approx appendix a	F	Finalize your lease (if applicable)		Immediately but no later than January	
Data apping and solution waveControl for year to be obtained for year to be					
<table-container> Result of Link of Li</table-container>	C	Obtain site approval and architectural review*	Contact the Facilities Services Division of GaDOE	No later than March	
Control c			Contact appropriate local agencies for inspections and		
Notice determined in the field statement with with a field statement with a field	C			No later than April	
IndexNation of the Mathematical State St					🛛 Yes
OutputControl with static	C			No later than June	🛛 No
Name Name Name Name Name Constant of an introgeney pairs Constant of a strapping the last str	c	Obtain a School Code once the facility is approved*	Contact the Facilities Services Division of GaDOE	No later than June	
Image: specific specif			Submit the plan to your local emergency	July 15, or 30 days prior to the first day of	🛛 Yes
Notice difference significant of sectors access to be bailed generation of sectors access to be a	r		management in accordance with O.C.G.A. § 20-2- 1185	school, whichever is earlier	🛛 No
Image: Section of protect section that bettering Final section and protections that bettering Final section and protections that bettering Final section and protection and pro	E	Evidence of insurance as stipulated in the charter agreement*			
Image: Second	c	Create a plan and procedures to control access to the building		Prior to the first day of school	🛛 Yes
Product office functions supplies, and heterology to supplie from the first day of tables in the the first day of tables in the the first day of tables in the the parameter of Community teach to establish heath invariance availability in the supplication of the parameter of Community teach to establish heath invariance availability income day be does prior to espondently to electric parameter of the supplication of the supplication of the supplication of the supplication parameter of	E	Ensure adequate signage: ensure that the building is numbered for emergency response		Prior to the first day of school	
Introduction space fields of administration Index Index Index Index Index Cadegory Fast Index Index Index Index Index Index Stabular Consorted to Department of Community Health to catabilish line scale and point of completed endry of periodyceting in the Sate Areadon Haddy Index <					
Show Contact the department of Community leads to establish headth insurance establish for the first part and per one apportunity to ole it to part the stars heads for the part of the stars heads for theads for the stars heads for the stars heads for the stars heads f	t	technology to support school administration		Prior to the first day of school	🛛 No
Name Nome	Category 1	Task	Notes	Timeline	Completed
Personal Personal Personal problem person p	School (No later than January	🛛 Yes
Partner participate in the state headsh peerd pleared states second participate in the state headsh peerd pleared states Second participate in the state headsh peerd pleared states Second participate in the state headsh peerd pleared states Second participate in the state headsh peerd pleared states Second participate in the state headsh peerd pleared states Second participate in the state headsh peerd pleared states Second participate in the state headsh peerd pleared states Second participate in the state headsh peerd pleared states Second participate in the state headsh pleared states Second participate					
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Finance the scale lander receives acces to the MG-GOOD Gala portal and can provide scale and an available receives acces to the MG-GOOD Gala portal and can provide scale and an available receives access to the MG-GOOD Gala portal and can provide scale and access access to the MG-GOOD Gala portal and can provide scale and access access to the MG-GOOD Gala portal and can provide scale and access access to the MG-GOOD Gala portal and can provide scale and scale	H	Hire a qualified school leader		No later than April	
Indice texher contracts and salary schedules Logic consultation is highly recommended Nalar than June Unser 1000 Cetter a personnel policy manual Logic consultation is highly recommended Nalar than June Nalar than June Contract the Texchers Retirement System of Georgia to establish necessary accurs For the Texchers and System of Georgia to establish necessary accurs Nalar than June Nalar than June Contract the Texchers Retirement System of Georgia to establish necessary accurs For the Texchers and System of Georgia to establish necessary accurs Nalar than June Nalar than June Contract the Texchers Retirement System of Georgia to establish necessary accurs For the Texchers and System (NES) Nalar than June Nalar than June Cettorut and hive adequate numbers spic in decoding segurated For texchers and highly quolified in accordonce with her adequates segurated Nalar than June Nalar than June System (KES) For texchers and hive adequates segurated For texchers and highly for indication for the adequates segurates Nalar than June Nalar than June System (KES) For texchers and segurates in the Leader Keys Evaluation For texchers and highly for indication for texchers and segurates Nalar than June Nalar than June Cettorut and the school denointerschool administrator are cedentialed in the Leader Keys Evaluation For texchers and for texchers and segurates Nalar than June Cettore For texch				No later than April	🛛 Yes
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A determined in the set of the		Contact the Teachers Retirement System of Georgia to establish necessary accounts		No later than June	
Conductor, Title Director, Special Education Director, Super User) and howe them set up in the Portal (MySiOD) Ensure than the ediquise number of teachers and support personnel to match assignments and staffing plan Ensure than them ediquise number of teachers and support personnel to match the P.S.C. No later than July No International present encodes are adequately safeguarded Ensure that personnel records are adequately safeguarded No No Ensure that personnel records are adequately safeguarded Ensure that personnel records are adequated with the Leader Keys Evaluation System (LKS)* No later than July No Ensure that the school leader and another school administrator are credentialed in the Leader Keys Evaluation System (LKS)* No later than July No Conspected Faster that the school leader and another school administrator are credentialed in the Teacher Keys Evaluation System (TKS)* Notes Tomeline Conspected Conspected Faster that all personnel have criminal background checks and fingerprinting. This profices Rocus areas: No later than July In Second Colsport Task Notes Tomeline Conspected Colsport Task Notes Tomeline In Second Colsport Task Notes Tomeline In Second Colsport Task Notes Tomeline In Second Staders in all personnel have criminal background checks					🛛 No
Recruit and hire adequate number of teachers and support personnel to match as sugments and staffing plan Invoice that personnel records are adequately safeguarded	c	Coordinator, Title I Director, Special Education Director,		No later than June	🛛 No
Assignments and starting plan in the performance of the start in a starting plan in the performance of the start in a starting plan in the performance of the start in a starting plan in the performance of the start in a			Ensure teachers are highly qualified in accordance with	No later than July	
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Ensure all staff is appropriately trained Focus areas: No later than July I res I Special education identification and implantation policies Special education identification and implantation policies and procedures medical and procedures procedures medical and procedures medical and procedures medical and proc	Category	Task	Notes	Timeline	
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Establish intake process to identify students with special needs No later than May I No Develop a plan to involve parents and the community in key aspects of the school No later than May I Yes Provide parents and students the school handbook This handbook should include the school's discipline plan Prior to the first day of school I Yes In No In No In No In No In No	1	Market your opening to students and parents to ensure adequate student enrollment		Immediately but no later than March	🛛 No
Develop a plan to involve parents and the community in key aspects of the school No later than May INo Provide parents and students the school handbook This handbook should include the school's discipline plan Prior to the first day of school IP yes INO INO INO	E	Establish intake process to identify students with special needs		No later than May	🛛 No
Provide parents and students the school handbook Inis handbook should include the school's discipline plan Phot to the first day of school	C. C	Develop a plan to involve parents and the community in key aspects of the school		No later than May	
Ensure provisions have been made for required health services and screenings, including	F	Provide parents and students the school handbook	This handbook should include the school's discipline plan	Prior to the first day of school	

	immunization records		I month prior to the first day of school	🛙 No
Category	Task	Notes	Timeline	Completed
Education & Instruction	Establish a Student Handbook and related policies	Legal consultation is highly recommended	No later than March	□ Yes □ No
	Establish and implement student data and record policies to promote student confidentiality		No later than March	🛛 Yes
				🛛 No
	Adopt a school calendar		No later than April	🛛 Yes
				□ No
	Choose a Student Information System*	Contact GaDOE to ensure the SIS you choose is compatible with the State Longitudinal Data System (SLDS)	No later than May	🛛 Yes 🗆 No
	Draft and Adopt Student Learning	A charter school must select a SLO contact for the school		🛛 Yes
		who will need to be trained immediately upon hiring	No later than August	
	Objectives(SLO) to implement TKES/LKES	(Usually an Administrator)		D No
	Finalize curriculum	Ensure that chosen curriculum is aligned to state standards	No Later than July	🛛 Yes 🗆 No
	Choose appropriate norm-referenced and/or benchmark assessments		1 month prior to the first day of school at a	🛛 Yes
			minimum	🛛 No
	Choose and purchase textbooks and instructional materials	Ensure the school is well-stocked with classroom supplies	Drive to the first day of school	🛛 Yes
		and materials	Prior to the first day of school	🛛 No
Category	Task Notes	Notes	Timeline	Completed
Operations & Fiscal	Establish an official school email system*	This is required to correspond with GaDOE and OSCS	Immediately after approval	Yes
Management				□ No
	Become familiar with guidance, including reporting timelines		Immediately after approval	Yes
				□ No
	Submit a copy of your intended EMO/CMO contract to OCSC for approval*	Must be submitted prior to the execution of the contract.	30 days after application approval	Yes
				🛛 No
	Determine if and how transportation will be provided	If transportation will be provided, contact GaDOE's Pupil Transportation Division for appropriate processes and approvals	Immediately after approval but no later than December	🛛 Yes
				🛙 No
	Determine if and how food service will be provided	If food service will be provided, contact GaDOE's School Nutrition Division for appropriate processes and approvals	Immediately after approval but no later than December	🛛 Yes
				🛛 No
	Identify legal counsel		No later than December	🛛 Yes
	Establish internal controls and fixed activity that secure hand any state of the state			🛛 No
	Establish internal controls and fiscal policies that ensure board oversight over financial management		No later than April	🗆 Yes
				🛛 No
	Finalize a budget based on expected enrollment		No later than May	🛛 Yes
				🛛 No
	Finalize any potential grant program application(s)*		TBD	🛛 Yes
				🗆 No

Category	Task	Notes	Timeline	Compleded
Governance	Participate in initial governance training with a SBOE-approved charter school board governance training provider	Required pursuant to O.C.G.A. § 20-2-2072 and SBOE Rule 160-4-906	Immediately after approval but no later than May	🛛 Yes
				🛛 No
	Participate in financial governance training with GaDOE's Finance and Budget Office (offered online at the OCSC website	Required pursuant to O.C.G.A. § 20-2-2072 and SBOE Rule 160-4-906	No later than September	🛛 Yes
				🛛 No
	By-laws have been ratified		Approval Date	🛛 Yes
				🗆 No
	Provide current board member listing and contact information	Identify leadership roles and notify OCSC of any changes.	Immediately after approval but no later than November	🛛 Yes
				🗆 No
	Formally approve board policies including grievance and criminal background checks		No later than November	🛛 Yes
				🗆 No
	Maintain evidence and regular board meetings and minutes	Indicates understanding of key laws and best practices. Post all meeting schedules and agendas to the public	Ongoing	🛛 Yes
				🛛 No