State Charter Schools Commission New School Orientation

Data Collections Overview

January 15, 2020
Kathy Aspy
Data Collections and Reporting Manager

Multiple Reasons for GaDOE Data Collections

- FTE (Student) Funding
- CPI (Personnel) Funding
- CCRPI (Accountability)
- Federal (EDEN) Reporting
- Program Monitoring and Evaluations
- Open Records Requests
- Civil Rights Data Collection
- Federal Perkins Reporting
- Special Education reporting
- Teacher evaluations
- Program audits
- State Report Card
- SLDS (State Longitudinal Data System)

Getting Started

Planning

Create Processes

Hitting Targets

Know Your Timelines

FY2020 Data Collection Dates

FY2020 Data Collections
Summary of Collection Dates

Collection	Cycle	Start Date / Count Date	Initial Transmission Deadline	Duplicate Record Deadline	End Date
Student Class (SLDS profile)	1 (A)	Wednesday, July 17, 2019	n/a	n/a	Friday, June 26, 2020
GUIDE	n/a	Thursday, July 11, 2019	n/a	n/a	Friday, June 26, 2020
Pre-ID	2	Thursday, September 5, 2019	n/a	n/a	Thursday, September 19, 2019
Pre-ID	3	Tuesday, January 7, 2020	n/a	n/a	Thursday, January 23, 2020
FTE Data Survey	1	Tuesday, September 10, 2019	n/a	n/a	Tuesday, September 24, 2019
FTE	1	Tuesday, October 1, 2019	Tuesday, October 8, 2019	Tuesday, October 15, 2019	Tuesday, October 22, 2019
FTE	3	Thursday, March 5, 2020	Thursday, March 12, 2020	Thursday, March 19, 2020	Thursday, March 26, 2020
CPI	1	Tuesday, October 1, 2019	Tuesday, October 8, 2019	Tuesday, October 15, 2019	Tuesday, October 22, 2019
CPI	2	Thursday, March 5, 2020	Thursday, March 12, 2020	Thursday, March 19, 2020	Thursday, March 26, 2020
CPI	3	Thursday, July 9, 2020	Thursday, July 16, 2020	n/a	Thursday, July 23, 2020
Student Class	Oct	Tuesday, September 24, 2019	Tuesday, October 8, 2019	n/a	Tuesday, October 22, 2019
Student Class	Mar	Thursday, February 27, 2020	Thursday, March 12, 2020	n/a	Thursday, March 26, 2020
Student Class - End of Year	Jun	Thursday, May 7, 2020	Thursday, May 14, 2020	n/a	Tuesday, June 9, 2020
Free & Reduced Meal	1	Tuesday, November 5, 2019	n/a	n/a	Wednesday, November 27, 2019
Private School - Cleanse	1	Tuesday, August 27, 2019	n/a	n/a	Friday, June 26, 2020
Private School	1	Tuesday, November 5, 2019		n/a	Wednesday, November 27, 2019
Student Record - Data Cleanse	1	Wednesday, September 4, 2019	n/a	n/a	Friday, December 13, 2019
Student Record	n/a	Wednesday, February 5, 2020	n/a	n/a	Tuesday, June 16, 2020
Student		Wednesday, February 5, 2020	Wednesday, February 12, 2020	Wednesday, April 1, 2020	Tuesday, June 16, 2020
Enrollment		Wednesday, February 5, 2020	Wednesday, February 12, 2020	Wednesday, April 1, 2020	Tuesday, June 16, 2020
Special Education		Wednesday, February 5, 2020	Wednesday, February 19, 2020	n/a	Tuesday, June 16, 2020
Student Safety		Wednesday, February 5, 2020	Wednesday, April 1, 2020	n/a	Tuesday, June 16, 2020
Program		Wednesday, February 5, 2020	Wednesday, April 15, 2020	n/a	Tuesday, June 16, 2020
Address		Wednesday, February 5, 2020	Wednesday, April 22, 2020	n/a	Tuesday, June 16, 2020
System		Wednesday, February 5, 2020	Wednesday, April 22, 2020	n/a	Tuesday, June 16, 2020
School		Wednesday, February 5, 2020	Wednesday, April 22, 2020	n/a	Tuesday, June 16, 2020
		Opens following Student Class			

Data Collection Team

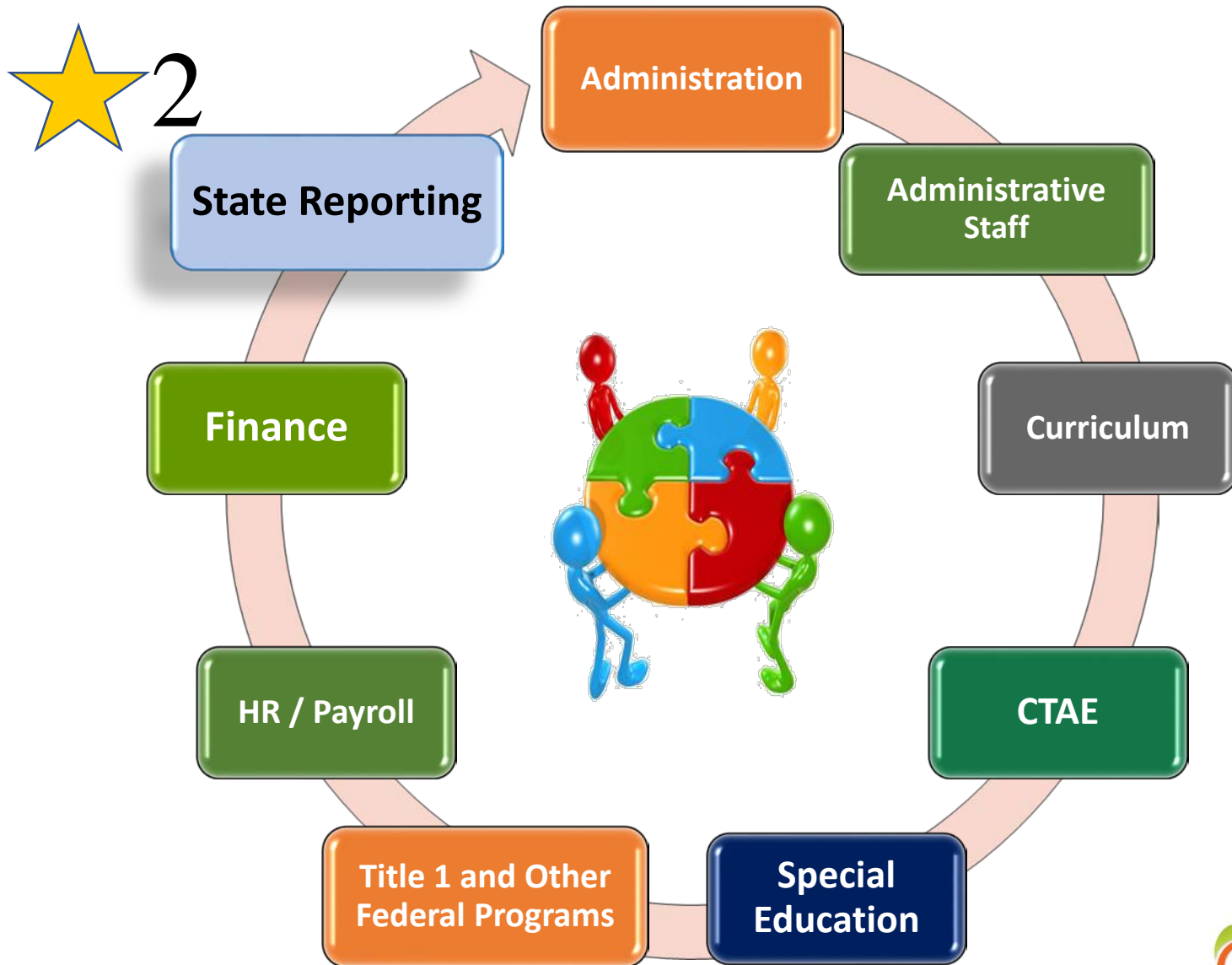|			
Levette Williams	**Chief Privacy Officer, Director of Technology Management (Data Collections & Reporting, Customer Support, Database Administration)**		**lewillia@doe.k12.ga.us**
Kathy Aspy	**Data Collections Manager**	**404-651-5312**	**kaspy@doe.k12.ga.us**
Patty Miller	**GUIDE, STRIDE, Private School Collection**	**404-657-0533**	**pmiller@doe.k12.ga.us**
Carl Garber	**Student Record**	**404-463-2326**	**cgarber@doe.k12.ga.us**
Sharon Armour	**Student Class, Course Table Maintenance**	**404-657-1064**	**sarmour@doe.k12.ga.us**
Katie Green	**CPI, PCG, STRIDE, Free and Reduced Meal**	**404-463-1946**	**kagreen@doe.k12.ga.us**
Irish Saxton	**FTE End Of Pathway Assessment**	**404-657-0536**	**isaxton@doe.k12.ga.us**
Stephanie Smith	**New Coordinator Liaison, PCG**	**404-463-0256**	**stephanie.smith@doe.k12.ga.us**

Creating Your "*Team*"

Administration

Administrative Staff

Curriculum

CTAE

Special Education

Title 1 and Other Federal Programs

HR / Payroll

Finance

State Reporting

Richard Woods, Georgia's School Superintendent | Georgia Department of Education | *Educating Georgia's Future*

Creating Your "*Team*"

- Make sure school staff understands their role and responsibility as it relates to collecting and reporting data for state reporting.

- Ensure the appropriate staff maintains proper records and are proactive to correct errors. ***Get your student information system up and running now!***

- Require state reporting staff to participate in relevant trainings.

  EX: New Coordinators Training, Data Collections Conference, Webinars, GSIS, etc.

- Make sure the state reporting staff understands and collects good quality data from the start.

- Ensure state reporting staff is aware and complying with deadlines and proactively preparing ahead of time.

Documentation

⭐ 3
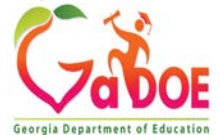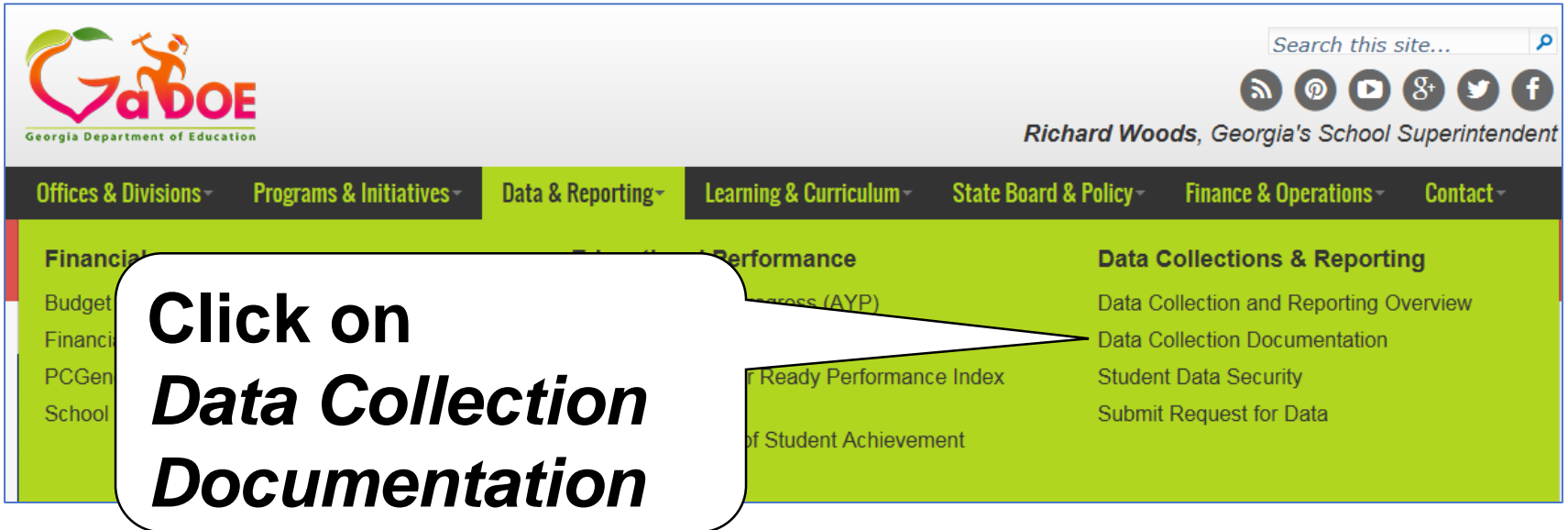
❑ **Become familiar with the data that must be collected and reported.**
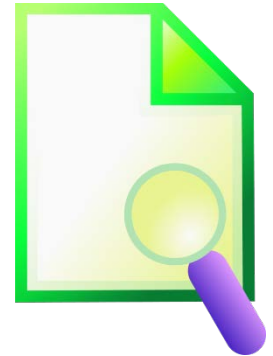
❑ **Learn additional information using the**
DATA ELEMENT DETAIL

Documentation

Click on *Data Collection Documentation*

- **Each application is listed under this link**

- **Each application has layouts, a data element detail document (dictionary of elements) and other documentation to assist YOU with the state reporting requirements**

Documentation

Documentation

Notice that there are sample checklists for some of the data collections. Please feel free to use these and modify for your school.
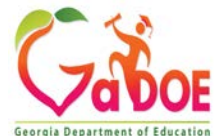
Documentation

Georgia Department of Education-Sample Checklist

Richard Woods, Georgia's School Superintendent
"Educating Georgia's Future"

Student Record Checklist

BACKGROUND

Why Student Record? — Student Record is the single largest data collection conducted by GaDOE. It is a cumulative collection of data representing program participation and individual student data for the entire school year. Student Record does not include summer school information.

How is the Data Used?
1. Accountability Reporting
2. State and Federal Reporting
3. Program Monitoring and Evaluation
4. Data Requests

CHECKLIST

August

☐	Review Student Record layouts	Make note of changes, if available.
☐	Identify Data Sources and Points of Contact	Know who your contacts are for data not in the SIS system. Make sure they are aware early of what you will need, what it means, and when you will need it.
☐	Establish Timelines for Collecting Data	Decide when you will collect the various types of data
☐	Determine Internal Deadlines for Data Review and State Reporting	Dates should be prior to the GaDOE deadlines to allow time to review the data.
☐	Complete Student Identity Data Updates and Verification	Verify accuracy in GUIDE; Claim Students as needed
☐	Conduct Internal Training for Schools and District Staff	
☐	Run Preliminary Reports	Attendance, Program Lists, Basic Demographic Data
☐	Verify Student Demographic Data	Race, Ethnicity, DOB – Run Reports from SIS to check for missing or invalid data.
☐	Verify No Shows and Withdrawn Students are Coded Properly	Attendance Reports for Teachers to Verify. This verification supports the FTE process.
☐	Verify Grade Level for Retained Students	
☐	Verify County of Residence and System of Residence	
☐	Identify Special Education Students – Verify information with Special Education Teachers (or District level contact)	GUIDE, SLDS, Special Education History Report, Student Record Cleansing, Permanent Records

Rich
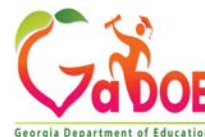
Training Opportunities for Data Collections

4

- Today
- Past Presentations
- July SCSC Training
- August 25, Athens; Data Collections for New Coordinators
- August 26-28, Athens; Data Conference

- **Student Information System software training**

Training for the New Data Coordinator

gadoe.org/Technology-Services/Data-Collections/Pages/FY2020-Data-Collections-and-Reporting.aspx

s · google.com - Goog... · Google · Georgia Departmen... · Portal login · Work Orders · timesheets · CRs · Travis' Team CRs.xlsx · state

Kathy Aspy ▾

General Information

Data Collection Documentation

Data Collection Overview

Data Conference

GaDOE Guidelines for Extracting Names

Georgia Student Data Privacy, Accessibility, and Transparency Act

Records Retention

School Count by Type

FY2020 Data Collections and Reporting

Data Collection Documentation

- Certified/Classified Personnel Information (CPI)
- End of Pathway Assessment (EOPA)
- Free/Reduced Price Meal Eligibility
- Full-Time Equivalent (FTE) / FTE Data Survey
- GUIDE (Georgia Unique Identifier for Education)
- Pre-ID Labels
- Private School
- STRIDE (On Hold Indefinitely)
- Student Class
- Student Record
- 'New Coordinator' Documentation
- Presentations, Webinars, and Miscellaneous Documentation
- FY2020 Summary of Transmission Dates

Contact Information

Levette Williams, Chief Privacy Officer
Technology Services Director

We have a link for training docs for new coordinators here.

We have a link for past presentations here.

Richard Woods, Georgia's School Superintendent | **Georgia Department of Education** | *Educating Georgia's Future*

Training for the New Data Coordinator

gadoe.org/Technology-Services/Data-Collections/Pages/FY2020-Data-Collections-and-Reporting.aspx

s | google.com - Goog... | Google | Georgia Departmen... | Portal login | Work Orders | timesheets | CRs | Travis' Team CRs.xlsx | state

Kathy Aspy ▾

General Information

Data Collection Documentation

Data Collection Overview

Data Conference

GaDOE Guidelines for Extracting Names

Georgia Student Data Privacy, Accessibility, and Transparency Act

Records Retention

School Count by Type

FY2020 Data Collections and Reporting

Data Collection Documentation

- Certified/Classified Personnel Information (CPI)
- End of Pathway Assessment (EOPA)
- Free/Reduced Price Meal Eligibility
- Full-Time Equivalent (FTE) / FTE Data Survey
- GUIDE (Georgia Unique Identifier for Education)
- Pre-ID Labels
- Private School
- STRIDE (On Hold Indefinitely)
- Student Class
- Student Record
- 'New Coordinator' Documentation
- Presentations, Webinars, and Miscellaneous Documentation
- FY2020 Summary of Transmission Dates

Contact Information

Levette Williams, Chief Privacy Officer
Technology Services Director

There is also a link to last August's data conference for '101' presentations as well as program presentations.

Richard Woods, Georgia's School Superintendent | **Georgia Department of Education** | *Educating Georgia's Future*

Training for the New Data Coordinator

Richard Woods, Georgia's School Superintendent | **Georgia Department of Education** | *Educating Georgia's Future*

Training for the New Data Coordinator

🏠 → Technology Services → Technology Services → Data Collections → FY2020 Data Collection Presentations

General Information

Data Collection Documentation

Data Collection Overview

Data Conference

GaDOE Guidelines for Extracting Names

Georgia Student Data Privacy, Accessibility, and Transparency Act

Records Retention

School Count by Type

FY2020 Data Collection Presentations

Ad Hoc Query Overview

CPI 100

CPI 101 and Updates

Data Collection Updates

FTE 101
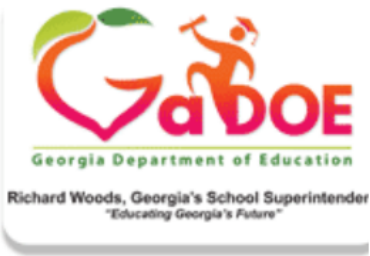
GUIDE

GUIDE 201

Student Class 101

Student Record 101

Look for the '100' and '101' presentations and ignore any updates.

The Portal

- https://portal.doe.k12.ga.us/Login.aspx
- Portal – the secure website used to collect all data in a data collection, to send personally identifiable data for students, personnel, financial reports, grant applications, etc.

MyGaDOE

Georgia Department of Education
Richard Woods, Georgia's School Superintendent
"Educating Georgia's Future"

Please Log In

Username: kaspy@doe.k12.ga.us

Password:

I forgot my passphrase!

Login

Or sign up for an account

Helpful links
- MyGaDOE Online Guide
- GaDOE Public Website
- Information Systems
- AYP & NCLB
- Georgia Standards
- Data Collections
- Financial Reports
- Report Card

This website requires Cookies be enabled in your browser.

Future

The Portal, Security & Privileges

- Who is your Security Officer? Get the Superintendent and Security Officer entered by GaDOE Helpdesk Manager – Chris Rivera.

- The SO sets up users' access privileges.

- Not getting Portal messages?
  Make sure you are in the correct message groups.

Portal Messages

Richard Woods, Georgia's School Superintendent | **Georgia Department of Education** | *Educating Georgia's Future*

Data Collection Communications

❑ **Portal Messaging**
(sample message)

Message Center Subscription Alert
The following message was just posted in your subscribed category.

Subject: **FTE Cycle Three Data Collection Transmission is Now Open**

Author: Chris Rivera

Message: FTE and Student Record Coordinators,

This is just a reminder that the **FTE Cycle Three Transmission opens TODAY, Thursday, March 03, 2016**. All districts should begin uploading their FTE Cycle Three data and work to correct any errors. Information regarding the transmission is below.

FTE Cycle Three
Thursday, March 3, 2016 - Transmissions for FTE Cycle 3 begin
Thursday, March 10, 2016 - Last date for initial transmission of FTE Cycle 3 data
Thursday, March 17, 2016 - Deadline for correcting duplicate STUDENT ID errors
Tuesday, March 29, 2016 - Signoff Deadline for FTE Cycle 3 data
    Deadline for Superintendent's sign-off

NOTE:
Verification by the superintendent that the information transmitted is complete and accurate is required no later than the Sign-off dates specified above. The system superintendent must verify accuracy by electronically signing the System Signoff report. **All sign-offs must be completed by the signoff deadline.**

Information regarding the FTE Transmissions can be found on the following Data Collections website: http://www.gadoe.org/Technology-Services/Data-Collections/Pages/FY2016-FTE-Resources.aspx

If you have any questions or need further assistance, please contact the Technology Management Customer Support Team by using the **Help-dticket link** on the left side of the MyGaDOE portal menu.

To Login to the MyGaDOE portal please follow this link:
https://portal.doe.k12.ga.us/Login.aspx

You may also request assistance by emailing dticket@doe.k12.ga.us or by calling **1-800-869-1011**. Please provide a detailed message as well as your contact information.

Thank you,

Technology Management Customer Support Center
Georgia Department of Education
Administrative Technology
205 Jesse Hill Jr. Drive, S. E.
1970 Twin Towers East
Atlanta, GA 30334-5080

Overview of Data Collections
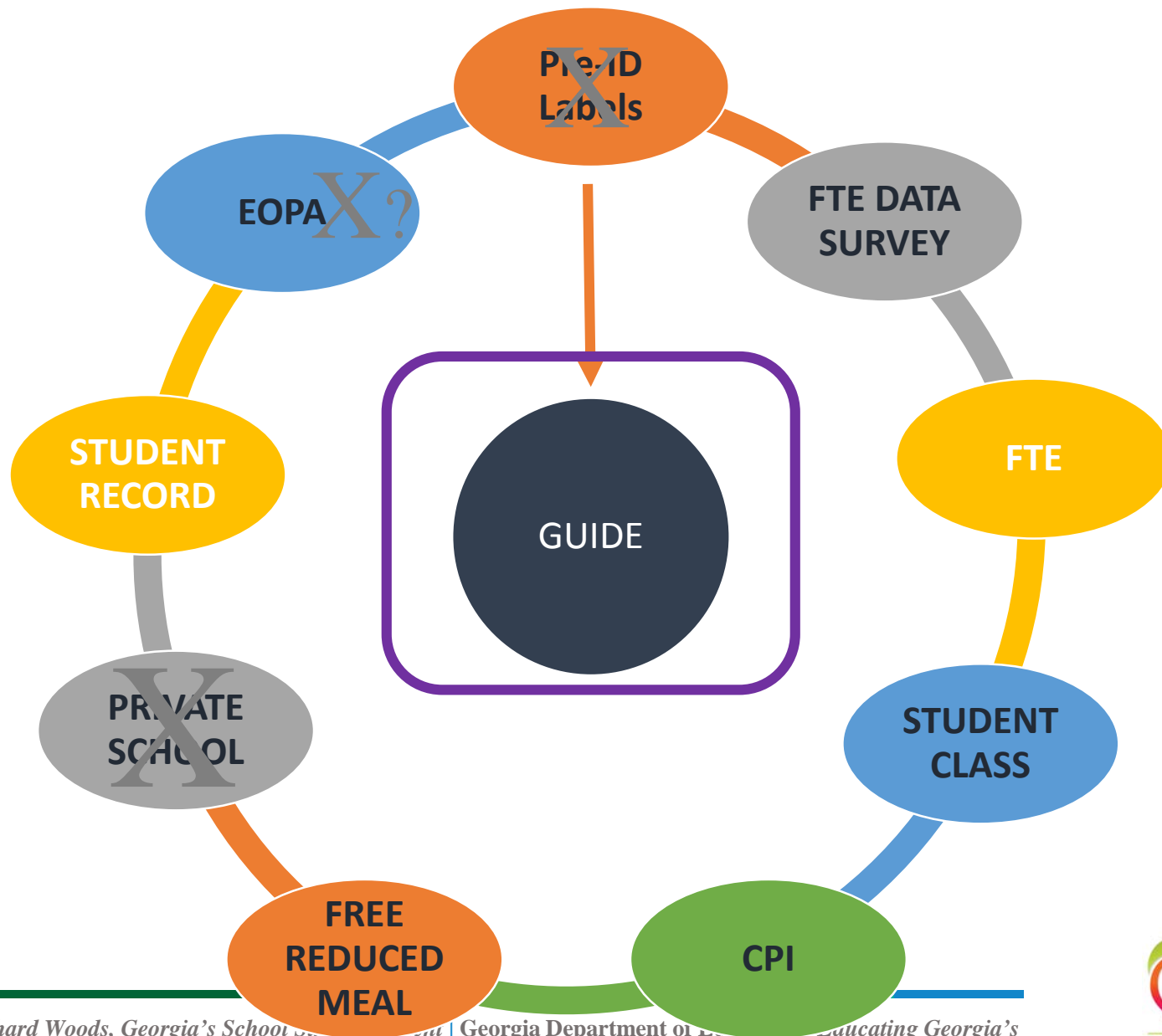
Your First Data Collection GUIDE

WHAT — GUIDE is the GADOE application that contains all student identity information. During every state data collection of student info, the records sent by a district are validated against the GUIDE application to make sure the data being collected for the student is correct.

WHY — GUIDE is used to generate the unique 10 digit ID used to identify a student for all of the years a student is in public education in Georgia. This 10 digit GTID (GA Testing ID) is only used in PK-12 education. The GTID is the key to the state longitudinal data system (SLDS), state assessments, Special Education history, graduation rate, etc.

WHEN — GUIDE is available 24/7 with the exception of the first two weeks of July.

NOTE: SSN is still used in GUIDE to positively identify a student. State law requires that you ask for the student's SSN.
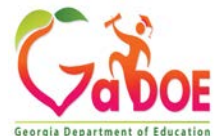
Your First Data Collection GUIDE

- You will need a GTID for every student enrolled in your school.

- Make sure your registration form includes all necessary info to find a student previously enrolled in a public school or information needed to generate a GTID. Once created/claimed in GUIDE, you can see the SLDS history of a student.

First Data Collection - GUIDE

Georgia Unique IDentifier for Education (GUIDE)

Current Login: Kathy Aspy(kaspy@doe.k12.ga.us)
Appling County

Main Menu
Search / Update / Claim
Add Single Student
File Upload
Discrepancy Resolution
Near Match Resolution
Home
LOG OUT

Reports
Error Report
Download IDs
Claimed OUT Report
Claimed IN Report
Transmission Verification
Sp. Ed. History Report
Collection Mismatch Report

Current Documentation
GUIDE FILE LAYOUT
GUIDE DATA ELEMENT DETAIL
GUIDE Coordinators List

Guide Home

The purpose of the Georgia Unique IDentifier for Education (GUIDE) is to be able to assign each student in the state of Georgia a unique student ID that will stay with the student.
There are two ways to obtain an ID:

1. **Add Single Student**
   This method allows the District to submit a single student's information and to obtain an unique ID for the submitted student. This function is not available to users with "Read-Only" access to GUIDE.
2. **File Upload (Claims)**
   This method allows the sending District the option of sending a large batch of student information in order to assign each student a unique ID. Remember here that District should send the file for students who have a change in key elements and not all of the students.

For support or suggestions, please contact the Helpdesk at: dticket@doe.k12.ga.us

Georgia Department of Education
Richard Woods, State Superintendent of Schools
January 16, 2018 12:07 p.m.

Richard Woods, Georgia's School Superintendent | **Georgia Department of Education** | *Educating Georgia's Future*

First Data Collection - GUIDE

Georgia Unique IDentifier for Education (GUIDE)

Current Login: Kathy Aspy(kaspy@doe.k12.ga.us)
Appling County

Main Menu
Search / Update / Claim
Add Single Student
File Upload
Discrepancy Resolution
Near Match Resolution
Home
LOG OUT

Reports
Error Report
Download IDs
Claimed OUT Report
Claimed IN Report
Transmission Verification
Sp. Ed. History Report
Collection Mismatch Report

Current Documentation
GUIDE FILE LAYOUT
GUIDE DATA ELEMENT DETAIL
GUIDE Coordinators List

Add Single Student

This page provides the ability to add a student to the GUIDE system for GTID assignment. To add a student, enter all required data (marked in red with *), then press the "Add" button.

*Select a School	Select School ▼

GTID	
*Last Name	
*First Name	
Middle Name	
Middle Name Verified?	0-Middle Name Not Verified ▼
Suffix	▼

*SSN/Student ID		Please Enter all the digits. (Format:999999999).
*Gender	Select Gender ▼	
*DOB (MM/DD/YYYY)		
Local Student ID		
*Parent/Guardian		

*Ethnic Hispanic	N - No ▼
*Race American-Indian	N - No ▼
*Race Asian	N - No ▼
*Race Black	N - No ▼
*Race Pacific	N - No ▼
*Race White	N - No ▼

*School Entry Date (MM/DD/YYYY)	01/16/2018
*Selected District	Appling County
*Selected School	

These are the data elements you have to have to enter a student in GUIDE. Make sure these are on your registration form.

Special Ed History Report & EL History Report

Georgia **U**nique **ID**entifier for **E**ducation (**GUIDE**)

Current Login: Kathy Aspy(kaspy@doe.k12.ga.us)
County

(?) He

Main Menu

Search / Update / Claim
Add Single Student
File Upload
Discrepancy Resolution
Near Match Resolution
Home
LOG OUT

Reports

Error Report
Download IDs
Claimed OUT Report
Claimed IN Report
Transmission Verification

Sp. Ed. History Report
EL History Report

Current Documentation

GUIDE FILE LAYOUT
GUIDE DATA ELEMENT DETAIL

By GTID	E799 Records	By Claim Date	By Last Name

School: All Schools   **Report Selection:** All Claimed SWD Students List

Claim Start Date: 1/1/2018   **Claim End Date:** 1/16/2018   Get History

Download Data

Special Education Student List For Students Claimed between 1/1/2018 and 1/16/2018

Claim School ID	GTID	Student Name	Primary Area
0103	509	M	6
0103	102	Pe	U
0103	148	Sa	U
0177	716	Ri	U
0177	584	Ri	U
0195	559	Fu	
1050	983	Se	3

NOTE: Students included in this report have been placed in Special Education (Special Education Events '06', '07', or '08') and have not exited Special Education (event '09','10','11','12','13'). If the Primary Area is missing, then the last district to report this

Running these reports frequently will keep you informed, save you time, money, and help you stay compliant with state and federal law.

Overview of Data Collections

Richard Woods, Georgia's School Superintendent | Georgia Department of Education | Educating Georgia's Future
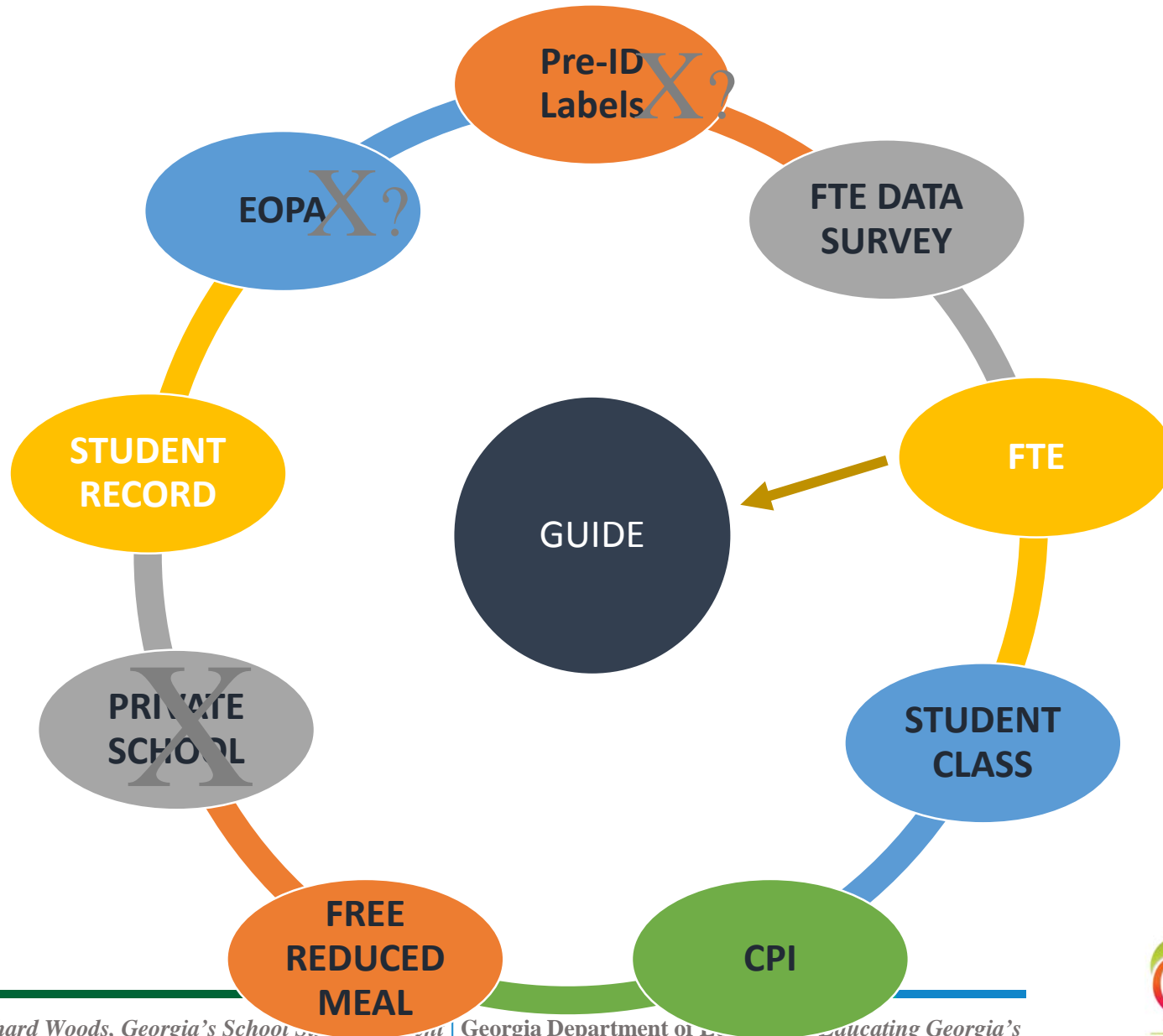
FTE DATA SURVEY

WHAT The FTE Data Survey collects general data used to support other data collections. The FTE Data Survey is completed annually preceding FTE Cycle 1.

WHY The FTE Data Survey must be completed by the district prior to beginning FTE Cycle 1 of the current school year. Failure to complete the FTE Data Survey will prevent the district from starting FTE Cycle 1.

WHEN The survey application is only available in September - prior to FTE Cycle 1 and appears on the FTE main menu.

THE DISTRICT'S FTE COORDINATOR MUST SIGN OFF on the FTE Data Survey in order to begin submitting data for FTE Cycle 1
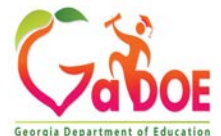
FULL TIME EQUIVALENT (FTE)

WHAT Data collected for state **funding** that is based on student enrollment and education services provided by local school systems to students. FTE is a "snapshot" of services regularly scheduled to be provided on a specific date.

WHY The Quality Basic Education (QBE) Act *requires* local school systems to report student enrollment in terms of Full-Time Equivalent (FTE) students. State funding for the operation of instructional programs are generated from FTE data reported by local school systems.
O.C.G.A. 20-2-160
The report shall indicate the student´s specific assigned program for each one-sixth segment of the school day on the designated reporting date.

WHEN Collections:
☐ Cycle 1 – First Tuesday in October *(Active and Withdrawn Students)*
☐ Cycle 3 – First Thursday in March *(Active Students only)*

REQUIRES SUPERINTENDENT SIGN OFF

FTE

- Important Items to Remember:
    - Students should have complete schedules

    - Student must be enrolled on the count day AND have been present at least one of the ten school days prior to the count day

    - Program guidelines must be met to claim segment for funding (unless exempted via waiver)

    - **State and Commissioned Charters – RESIDENT STATUS CODE in FTE must show that student is a "Non-Resident – In State Consent", code = 02.** The SYSTEM OF RESIDENCY number must be the **county or city** school system the student is zoned to attend. **Get this info during registration!**

Overview of Data Collections

Pre-ID Labels X ?

FTE DATA SURVEY

EOPA X ?

STUDENT RECORD

GUIDE

FTE

PRIVATE SCHOOL X

STUDENT CLASS

FREE REDUCED MEAL

CPI
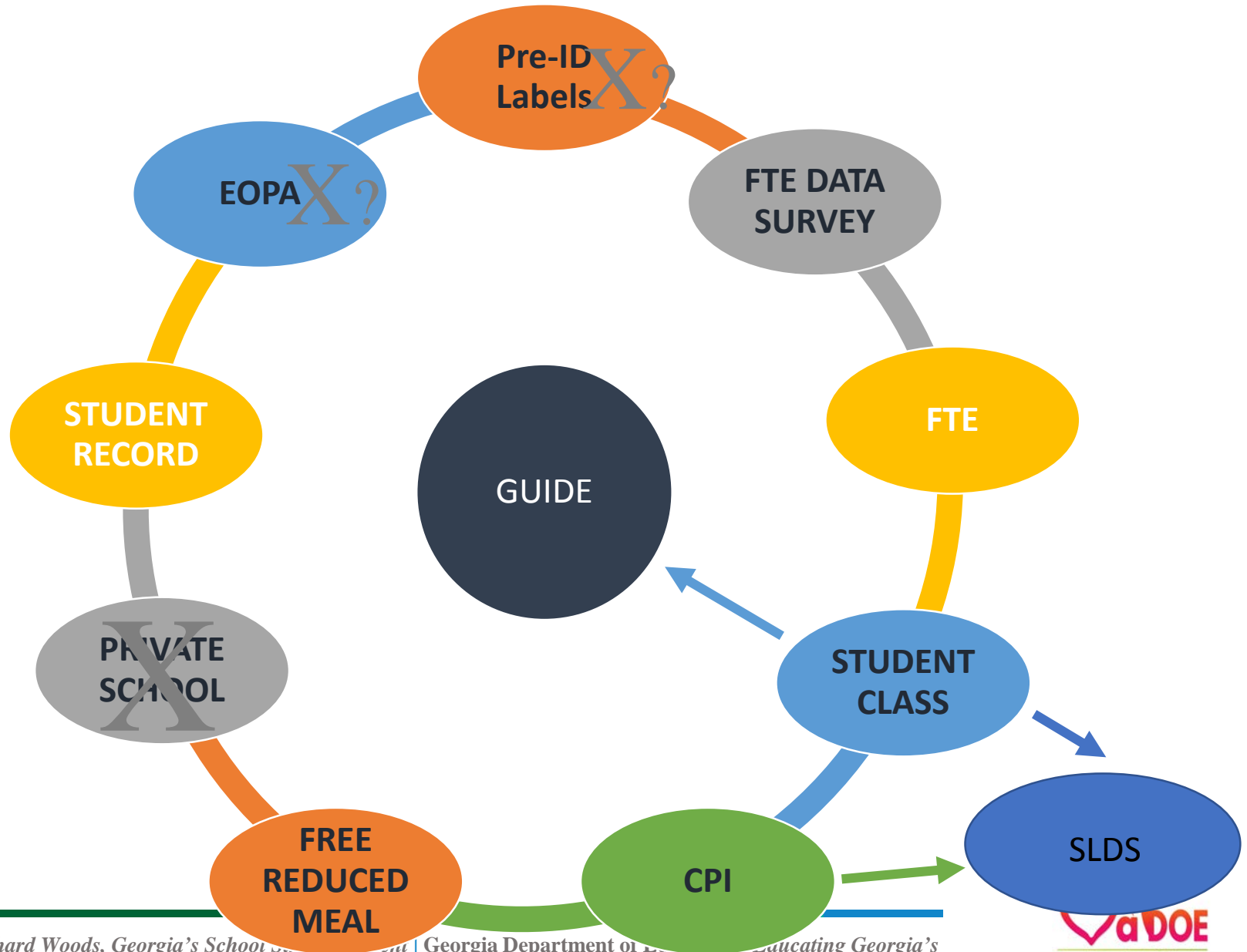
SLDS

STUDENT CLASS

WHAT — Student Class is a data collection of student schedules. Student Class (data) is used for Student Course Profile/SLDS and for completed course information. The Student Class collection links students and teachers to a class.
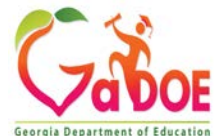
WHY
- Student Class data is used for the Student Course Profile portion of SLDS.
- At the end of the school year, course information is used by all program areas.

WHEN — The Student Class collection runs concurrently with both FTE collections in:
- October
- March/April
- June

REQUIRE SUPERINTENDENT SIGN OFF

CERTIFIED/CLASSIFIED PERSONNEL INFORMATION (CPI)

WHAT

CPI is a collection for the reporting of certified and classified personnel based on their role within the district. Includes everyone employed by the school system - except board members and short-term substitutes.
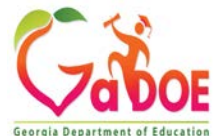
WHY

- Provide state **funding** for certified staff (Training and Experience – T&E)
- Data forwarded to Georgia Professional Standards Commission (PSC).

WHEN

Collection Cycles:

- ❑ Cycle 1 – October
- ❑ Cycle 2 – March
- ❑ Cycle 3 – July (personnel leave report)

REQUIRES SUPERINTENDENT SIGN OFF

FREE and REDUCED MEAL ELIGIBILITY

WHAT **The Free and Reduced Meal data collection is an annual reporting process that collects information on the percentage of students eligible for free and/or reduced meals at a school.**
(No student level data is submitted)

WHY **The data is used for many reporting purposes, including (but not limited to): The National Direct Teacher Loan Cancellation Program; the Telecommunications Act Discount Rate; Standardized Test Score Comparison Groups; Competitive Grant Awards.**

WHEN ❑ **November**

STUDENT RECORD (SR)

WHAT

Student Record provides a year-end, cumulative record of student program participation and various activities for the fiscal year.

WHY

Data reported in Student Record is used for SLDS, is included in the CCRPI determination process, and appears on the state report card. Student Record data is also sent to the U.S. DOE for federal reporting, is used for program audits and monitoring; is subject to open records requests; and is part of cumulative data for public consumption.

WHEN

Collection Cycle*:*

❑'Cleansing' Begins: September

❑'Cleansing' Ends: December

❑Begins: February

❑Ends: June
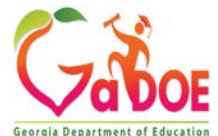
REQUIRES SUPERINTENDENT SIGN OFF

Student Record

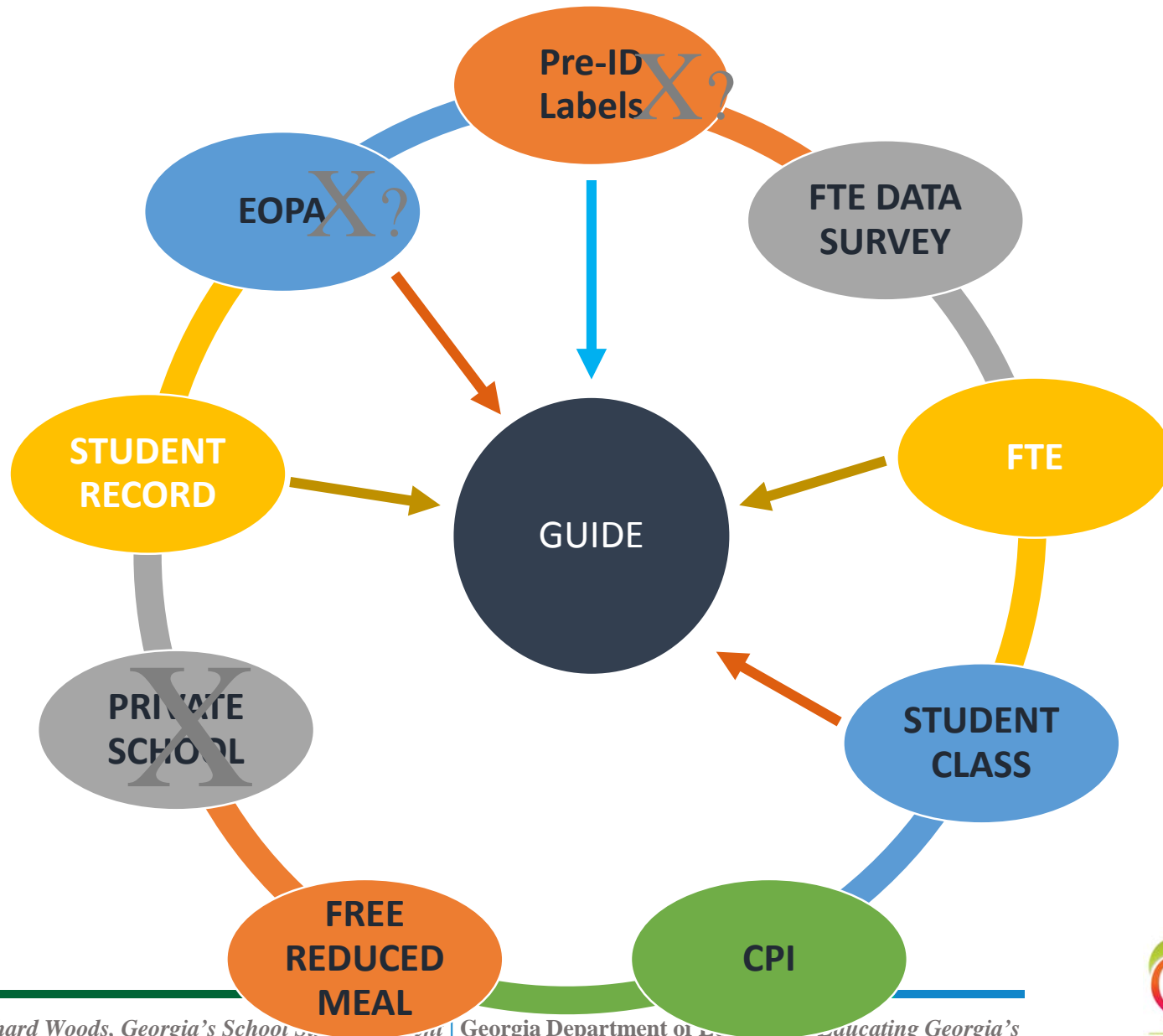There are eight levels of Student Record:

1. System – one per district
2. School – one per school
3. Student – one per student
4. Enrollment – one per enrollment period
5. Special Education – for each Special Ed event
6. Programs (like Alternative Education) – one record per enrollment in a program
7. Student Safety (Discipline) – a record for each incident that is required to be reported
8. Address - one per student

NOTE: A Student and Enrollment must be sent for any student who was enrolled (attended) for a day or more. Students who registered and never attended (no-shows) are not sent.

REQUIRES SUPERINTENDENT SIGN OFF

Overview of Data Collections

Richard Woods, Georgia's School Superintendent | Georgia Department of Education | Educating Georgia's Future

Other Data Collections

END OF PATHWAY ASSESSMENT (EOPA)

WHAT — End of Pathway Assessment collects assessment data for pathway completers related to technical skill attainment based on industry validated standards.

WHY — The EOPA assessment measurement process is required as outlined in Perkins IV legislation - specifically, Core Indicator 2S1.

For grades 9 – 12 only

WHEN — ❑ June (after Student Class sign off)

REQUIRES SUPERINTENDENT SIGN OFF - even if no data is submitted

Beginning of School Timeline

- Student registers with your school.
- Get the student a GTID from GUIDE.
- Enter student in your SIS.
- Schedule student in your SIS.
- Start sending Student Class records to cleanse student schedule data.
- Start sending Student Record records to cleanse student data.

TIPS

1 Print your timelines.
2 Create the Data Team.
3 Find the documentation and print it / study it – know what data you need to collect.
4 Get personnel trained – in Data Collections & SIS (& program guidelines, etc.).
Get organized – timelines integrated with a responsibilities chart, checklists.

REQUESTING ASSISTANCE

The <u>Technology Services Help Desk</u> is the first line of contact for questions concerning a collection, errors, and warnings.

Help Desk
- Email: dticket@doe.k12.ga.us
- Phone: 800-869-1011

Questions & answers

Richard Woods, Georgia's School Superintendent | **Georgia Department of Education** | *Educating Georgia's Future*