

STATE CHARTER SCHOOLS BOARD MEMBER GOVERNANCE TRAINING CHECKLIST



State charter board members who do not wish to attend the SCSC governance training may fulfill their annual governance training obligation by receiving training through one or more [approved providers](#) on the following topics. Please see the [Governance Training Guidance Page](#) for more information on alternate training.

Training Hour and Topic Requirements:

Governing board members **MUST** receive a total of **12 hours** of governance training per fiscal year.

- a. A minimum of three of the 12 hours **MUST** be regarding sound fiscal management and monitoring the implementation of the school’s budget in accordance with state law and regulations; and
- b. **ONE HOUR MINIMUM** of training in **each** of the following topic areas:
 - i. best practices on school governance;
 - ii. academic accountability for state charter schools; AND
 - iii. legal requirements of state charter schools (this must include at least one hour of Open Meetings Act and Open Records Act requirements).
- c. The remaining hours must cover the four topic areas identified above.

Partial Attendance at SCSC Governance Training:

The chart below explains the credit categories and training hours received for each session at the SCSC’s governance training.

Session Name	Hours	Credit Category
General Session- Transparency and Ethics for State Charter Schools (In-Person)	1	Legal Requirements of State Charter Schools
Civil Rights: Students (In-Person)	2	Legal Requirements of State Charter Schools
Everything Has Gone Wrong...Now What (In-Person)	2	Best Practices on School Governance
Using COVID Relief Funds to Support Student Learning (In-Person)	2	Academic Accountability
Board Communication with Stakeholders (In-Person)	2	Best Practices on School Governance
Student Rights (In-Person)	2	Legal Requirements of State Charter Schools
Strategic Facility Finance (In-Person)	2	Finance
Monitoring 101 (In-Person)	2	Legal Requirements of State Charter Schools
Academic Updates and Preparing for the SCSC Renewal Process (In-Person)	2	Academic Accountability
How to Plan for and Have Effective Board Meetings (In-Person)	2	Best Practices on School Governance
Using Data to Drive and Sustain School Improvement (In-Person)	2	Academic Accountability
Open Meetings 201 (In-Person)	2	Best Practices on School Governance
State and Federal Employment Obligations (In-Person)	2	Legal Requirements of State Charter Schools
The Governing Board's Role in Financial Oversight (Virtual)	1	Finance
Grants and Fundraising (Virtual)	1	Finance
Enrollment and School Funding (Virtual)	1	Finance