

## C. Douglas Erwin, Jr., CPAs

4480-H South Cobb Drive, Suite 106; Smyrna, Georgia 30080  
Website: [Charterschoolaudit.com](http://Charterschoolaudit.com)

Telephone: (770) 912-3080  
Facsimile: (404) 348-4197

---

### **Introduction**

We are a certified public accounting firm licensed by the state of Georgia to perform audit and accounting services for charter schools and other organizations.

### **Charter School Services**

Our expertise and focus is in understanding the financial and accounting needs of charter schools and providing accounting, audit and tax services for those schools. We employ professionals with an average of thirty years accounting and audit experience and serve a diverse group of charter schools throughout the state of Georgia. We work closely with staff from the Georgia Department of Audits and Accounts, the state Charter Schools Commission, and the Georgia Department of Education so that the audit meets the requirements of regulatory authorities and the charter agreement.

We are experienced with the provisions of federal grant programs such as Title programs, IDEA, implementation, and nutrition programs and state QBE funding, facility grants and other supplemental revenues. We provide information at the conclusion of the audit that can assist in improvements to accounting processes and controls and in cost savings and have assisted charter schools with obtaining substantial refunds from tax authorities and vendors. We also can assist with matters such as electronic data reporting required in the DE046 format and with preparing the 990 tax return. We also serve other non-profits, churches, supporting organizations such as the Georgia Charter Schools Association and school PTO's, regulated mortgage banking entities, USDA Rural Development and Department of Energy research projects.

### **Licensure & Membership Summary**

The firm is licensed by state of Georgia to perform audits, license no. ACF004758 and is a member of the American Institute of CPAs, Georgia Society of CPAs, and the AICPA Governmental Audit Quality Center.

### **Audit Process**

The audit begins with meeting members of the board, management, and staff prior to the end of the school year, gathering copies of agreements, gaining an understanding of the structure, internal controls and financial reporting process, and reviewing transactions to that date. After year-end we will schedule a date with you to complete transactional testing, perform other audit steps and test compliance with laws, regulations, and grants. The final phase consists of helping as needed with the financial statements, preparing our report and communicating our findings and recommendations.

### **Point of Contact**

Contact Doug Erwin, CPA at (770) 912-3080 or by email at [dougerwincpa@att.net](mailto:dougerwincpa@att.net) to schedule a time to discuss how we can help meet your school's needs.