



GOVERNANCE TRAINING
Macon Marriott City Center
240 Coliseum Drive
Macon, Georgia 31217
February 7-8, 2017

FOCUS AREA KEY	
FOCUS AREA 1	ACADEMICS
FOCUS AREA 2	FINANCE
FOCUS AREA 3	OPERATIONS
FOCUS AREA 4	VETERAN BOARD MEMBERS
FOCUS AREA 5	NEW BOARD MEMBERS

Attendance Tips:

- Use the Focus Area Key to determine which breakout sessions will be most relevant to your board role.
- Remember to sign out of each session to receive credit for attending!

TUESDAY, FEBRUARY 7, 2017

REGISTRATION AND LUNCH		
10:00 a.m. - 12:00 p.m.	R E G I S T R A T I O N	
11:00 a.m. - 12:00 p.m.		Lunch Available
GENERAL SESSIONS		
12:00 p.m. - 1:00 p.m.		<p>Welcoming Remarks and Overview of SCSC Expectations of Board Members <i>Bonnie Holliday, SCSC Executive Director</i></p> <p>Staff will outline SCSC expectations of state charter school governing boards related to board engagement and awareness, communication with stakeholders, and school accountability with reference to the SCSC Comprehensive Performance Framework.</p>
1:15 p.m. - 3:15 p.m.		<p>Governance Principles <i>Elisa Falco, Georgia Charter Schools Association Vice President of School Services</i></p> <p>This session will review the fundamentals of effective charter school governance based on national and state best practices, including the role of the governing board in school oversight, proper board and stakeholder communication, and board meeting preparation and management.</p>
3:15 p.m. - 3:45 p.m.	Break	
BREAKOUT SESSIONS I		
3:45 p.m. - 5:00 p.m.		<p>Mitigating the Enrollment Variance <i>Terence Washington, SCSC Finance & Operational Accountability Manager</i></p> <p>The Financial Performance section of the Comprehensive Performance Framework (CPF) asks the question: Is the school fiscally responsible and financially viable? A big part of answering that question involves a school's ability to effectively forecast their enrollment. During this session we will discuss ways that SCSC schools can maximize the reliability of their predictions so they can generate additional points on the CPF, demonstrate fiscal responsibility, and ensure financial viability.</p> <div style="border: 1px solid black; background-color: #d9ead3; padding: 2px; display: inline-block; margin-top: 10px;">FINANCE</div>

		<p>Student Rights and Discipline <i>Morgan Felts, SCSC Associate Counsel & Petitions Manager</i> <i>Sarah Beck, SCSC Business & Operations Manager</i></p> <p>Student discipline is an integral part of establishing a positive school culture. However, it is critical that state charter schools protect a student’s constitutional right to due process when disciplining a student for a violation. Adequate due process ensures that the student receives fair treatment throughout the entire disciplinary process. This session is intended to assist state charter schools in understanding and fulfilling the requirements of law when implementing student discipline.</p> <p style="text-align: center;">OPERATIONS</p>
5:00 p.m.		Conclude Day 1 meetings. Dinner is available for overnight attendees.

WEDNESDAY, FEBRUARY 8, 2017

7: 00 a.m. - 9:00 a.m.		Breakfast
GENERAL SESSIONS		
9:00 a.m. - 10:45 a.m.		<p>Legal Compliance <i>Gregg Stevens, SCSC Deputy Director & General Counsel</i></p> <p>Operating as a Local Education Agency (LEA) can be a daunting and difficult proposition. Functioning both as a school and LEA, however, is not insurmountable. The first step to being a successful state charter school and LEA is to understand the obligations of an LEA. This session is intended to assist state charter schools in understanding and fulfilling the requirements of law when serving as a school and an LEA.</p>
10:45 a.m. - 11:15 a.m.	Break	
11:15 a.m. - 1:00 p.m.		<p>Financial Policies, Internal Controls and Budgeting <i>David Lakly, Carl Vinson Institute of Government Public Service Assistant</i> <i>Terence Washington, SCSC Finance & Operational Accountability Manager</i></p> <p>Participants will learn the basics of financial policies, internal controls, and budgeting. The session will define policies and procedures, with an emphasis on the development of sound policies. The session will also examine proper internal controls and budgeting at charter schools, paying specific attention to the roles of board members and staff and monitoring throughout the year.</p>
1:00 p.m. - 2:00 p.m.		Lunch

BREAKOUT SESSIONS II		
2:00 p.m. – 3:15 p.m.		<p>Student Growth in the College and Career Ready Performance Index (CCRPI) <i>Charles Price, Georgia Department of Education School Effectiveness Specialist</i> <i>Katie Manthey, SCSC Academic Accountability Manager</i></p> <p>This session will focus on Progress and Gap scores in the CCRPI and highlight the insights that they provide to school leadership and teachers. Key questions can be addressed using these two unique measures. Are our remedial efforts working? Are we headed in the right direction? What is our weakest link? Where are our strengths? Which domains by Milestone should we focus on? Are we challenging our advanced students? How does information in SLDS help us dig deeper in CCRPI? Is there a way to compare scores over the years when the test and format continues to change? How are all the scores related?</p> <p>ACADEMICS</p>
		<p>Charters as Employers <i>Elisa Falco, Georgia Charter Schools Association Vice President of School Services</i> <i>Gregg Stevens, SCSC Deputy Director & General Counsel</i></p> <p>Hiring, supporting, monitoring, and retaining a highly effective staff is essential to the initial and on-going success of charter schools. Both boards and school leaders play a critical role in these processes and must understand and embrace their function as "employer". This session includes considerations for hiring, interviewing, selection, induction, development and retention of instructional and non-instructional staff. Policy development considerations will also be reviewed along with common mistakes made by charters operators.</p> <p>OPERATIONS</p>
3:15 p.m. -	3:45 p.m.	Break
BREAKOUT SESSIONS III		
3:45 – 5:00 p.m.		<p>New Schools: Expectations and Lessons Learned from the First Year of Operations <i>Bonnie Holliday, SCSC Executive Director</i> <i>Lauren Holcomb, SCSC Director of Organizational & Resource Development</i></p> <p>This session is specifically developed for board members from schools in their first year of operations and those in the planning year. SCSC staff will facilitate a discussion among attendees about best practices outlined in the SCSC-commissioned study <i>Starting Strong: Best Practices for Start-Up Charter School</i>.</p> <p>NEW BOARD MEMBERS</p>
		<p>Veteran Board Members <i>Elisa Falco, Georgia Charter Schools Association Vice President of School Services</i></p> <p>As charter schools mature and boards refine their practice, more nuanced training is needed to move governance from good to great. This interactive session will focus on case studies and attendees will contemplate, discuss and present solutions to real world governance problems.</p> <p>VETERAN BOARD MEMBERS</p>
5:00 p.m.	Conclusion. Thank you for attending!	